



## FIRE DEPARTMENT

111 South 7<sup>th</sup> St. \* Hartsville, South Carolina 29550 \* 843-383-3000, \* FAX 843-383-3003

Dear Business Owner / Manager:

The Hartsville Fire Department has initiated a Business Self-Inspection program. This program is free of charge and is designed for the general business that has a low-hazard potential for fires and life safety concerns. The primary occupancies targeted for this program are office buildings, shopping centers, markets, and storage warehouses containing low-combustibility products.

The self-inspection program will allow these "low-hazard" businesses to be inspected by YOU, the owner or manager, on a 12-month inspection cycle. We hope that by allowing you to identify and eliminate common fire hazards, we will encourage you to continue to maintain a fire-safe environment for your business WITHOUT a visit from the Fire Department every 12 months.

In order to make our self-inspection program successful; we want to make it as user-friendly as possible. By following the simple instructions and using the self-inspection worksheet, you will be able to conduct a fire safety inspection of your building at your convenience. As always, if you have any questions or need help with your self-inspection, the Fire Department is available to answer questions. You may reach the Fire Marshal at (843) 383-3000. If needed, we will be happy to come to your business and assist you.

With your support and cooperation, we can make the City of Hartsville a safer community for all of us, with less interruption and inconvenience for everyone.

Thank you.

FIRE CHIEF  
City of Hartsville Fire Department