



City of Hartsville
Finance Department
PO Drawer 2467
Hartsville SC 29551
(843) 383-3015
(843) 383-3040 fax

Utility Disconnection Form

Applicant Information

Account Number: _____ Date: _____

Customer Name: _____

Phone Number: _____

Customer Service Address: _____

Mailing address for final bill: _____

Disconnection Date: _____

Time: ☐ 11AM-12PM ☐ 4PM-5PM

Additional Comments: _____

Signature

Date

OPTIONS

Email options:

Acyleen.davis@hartsvillesc.gov
Marguerite.miles@hartsvillesc.gov

Mail To:

City of Hartsville
Finance Department
PO Drawer 2467
Hartsville SC 29551

Fax To:

(843) 383-3040

Office Use

Finance Department Representative Signature

Date received

Finance Department Representative Signature

Date of completion