

# UTILITY SERVICE AGREEMENT

## COMMERCIAL

Fax completed form to: (843) 383-3040

Mail completed form to:

City of Hartsville, Attention: Finance

PO Drawer 2497, Hartsville, SC 29551



**The service fee(\$30 inside/\$40 outside) is non-refundable  
Rental/Lease Agreement or Proof of Ownership is required**

Date \_\_\_\_\_

Name of business \_\_\_\_\_

Service Address \_\_\_\_\_

Mailing Address \_\_\_\_\_ City, State, Zip Code \_\_\_\_\_

Office Phone (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Alt Phone (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Owner \_\_\_\_\_ Renter \_\_\_\_\_ (Check One)

Federal Identification Number \_\_\_\_\_

South Carolina Identification Number \_\_\_\_\_

Emergency Contact for Business \_\_\_\_\_ Phone \_\_\_\_\_

Contact person on site \_\_\_\_\_ Phone \_\_\_\_\_

E-Mail Address \_\_\_\_\_

Has your company ever had Hartsville Utility service before? Yes: \_\_\_\_\_ No: \_\_\_\_\_

If so, enter last service address \_\_\_\_\_

If renting or leasing provide the name and telephone number of the property owner and/or rental agent in the area provided below.

Owner/Rental Agent name: \_\_\_\_\_ Phone \_\_\_\_\_

### DO NOT WRITE BELOW THIS LINE - ADMINISTRATIVE USE ONLY

Connection Date \_\_\_\_\_ Account # \_\_\_\_\_

If this property is a rental property outside of the corporate limits of the city of Hartsville, is there an

Annexation agreement on file? \_\_\_\_\_

Copy of rental agreement on file? \_\_\_\_\_

Copy of identification on file? \_\_\_\_\_

Service Fee Paid: Inside \$ \_\_\_\_\_ Outside \$ \_\_\_\_\_

**Turn Over →**

This agreement, when signed by the Consumer and by and authorized representative of the City of Hartsville, shall become a contract under which the City of Hartsville agrees to furnish Utility Services to the individual Consumer, and

the Consumer agrees to receive and pay for said service in accordance with the Rate Schedule and the Service Regulations of the City of Hartsville on file in the office of the City of Hartsville, and as the same may be modified from time to time, which Rate Schedules and Service Regulations are hereby made a part of this contract as effectually as if fully set forth herein.

The Consumer must maintain a safe passageway for meter access by the City of Hartsville. Additionally, the Consumer has the responsibility to keep the meter free from obstructions and to restrain pets or by removing obstacles that the City of Hartsville might encounter at that property. Failure of the Consumer to provide free access may result in the termination of utility service until suitable access is provided. Bills may be rendered on the basis of estimated meter readings whenever the City of Hartsville is unable to obtain a meter reading because of inaccessibility to the Consumer's premises, or for other reasons. In any case, consumption shall be estimated based upon the best information available.

The Consumer shall not interfere with, or alter the City of Hartsville's meters, seals, or other property, or permit the same to be done by other than the City of Hartsville's authorized agent or employee. Damage caused or permitted by the Consumer to said property shall be paid for by the Consumer. When unauthorized use of utility services is discovered, the City of Hartsville may discontinue service and the Consumer shall be required to pay for the estimated unauthorized usage, the cost of investigation, reconnection, and any other loss resulting from the changing, tampering, or interfering with the meter, before service is restored.

The City will make all reasonable efforts to provide continuous and uninterrupted utility service, but cannot be liable for loss or damage (direct, consequential or otherwise) caused by an failure to supply electricity, water - sewer, or by an interruption, if it is due to any cause beyond the reasonable control of the City. The City cannot be held accountable for acts of God.

Unless otherwise provided, this agreement shall continue from month to month thereafter. The same may be terminated by either party after expiration of any fixed period initially specified, upon one working day notice to the other. It is further agreed that the City of Hartsville reserves the right to discontinue services if the Consumer breaches this service agreement. If the service is disconnected for cause, the Consumer agrees to pay all outstanding bills and an applicable reconnection fee for service to be restored. The Consumer understands that the information furnished on this application will be verified and if determined inaccurate, will result in the termination of service without prior notice. The Consumer acknowledges that the City of Hartsville shall have the right to share the Consumer's customer account information and other information with other utility providers.

The applicant understands that the City must take action and expend funds to comply with this request for service. By signing the application, the applicant signifies that he or she has the authority to request utility service at the location identified above.

The Consumer who signs for service agrees to be responsible for receipt and payment of bills for these services. Failure to receive a monthly bill does not relieve Consumer of payment responsibility. It is further understood that should the non-refundable service fee be determined insufficient, the Consumer will make and additional non-refundable service fee upon request from the City of Hartsville not to exceed the two highest months' utility bills.

I attest that the information given on this contract is true and accurate to the best of my knowledge.

**ADDENDUM**

**By signing this application for Water, Storm Water, Sanitation, Sewer and Yard Debris with the City of Hartsville; the applicant agrees to pay all costs of collection of the applicant's unpaid bills. The City of Hartsville has the right pursuant to the South Carolina Setoff Debt Collection Act to collect any sum due and owed by the applicant through offset of the applicant's state income tax refund.**

**If The City of Hartsville chooses to pursue debts owed by the applicant through the Setoff Debt Collection Act, the applicant agrees to pay all fees and costs incurred through the setoff process, including fees charged by the Department of Revenue, the South Carolina Association of Counties, the Municipal Association of South Carolina, and/or The City of Hartsville. If The City of Hartsville chooses to pursue debts in a manner other than setoff, the applicant agrees to pay the costs and fees associated with the selected manner as well.**

By \_\_\_\_\_  
Customer Service Representative

X \_\_\_\_\_  
Applicant's Signature

Date \_\_\_\_\_

Date \_\_\_\_\_