



Local Vendor Preference Registry and Certification Application

Business Name _____

Eligible Location (physical location/address) _____

Eligible location must have a majority of full-time employees, chief officers and managers regularly conducting work and business from this location. Eligible location within the City of Hartsville must have held a valid City business license for at least three consecutive years prior to application for registry. Eligible location outside of the City of Hartsville must have been maintained for at least three consecutive years. **Please indicate below the highest preference for which your Eligible office qualifies based upon location:**

- _____ Within Hartsville limits, 7% preference credit not to exceed \$10,000. Please indicate City of Hartsville Business License Number:
- _____ Within Darlington County but outside of Hartsville City limits, 5% preference credit not to exceed \$8,000.
- _____ Within Lee County, Chesterfield County, Florence County, Kershaw County, Sumter County, Marion County, Dillon County, Marlboro County, 3% preference credit not to exceed \$4,000.
- _____ Within South Carolina but not in any jurisdiction noted above, 2% preference credit not to exceed \$2,500.

Please indicate all types of work/contracts for which you would like to be considered on the reverse side of this application. Please indicate any relevant licenses held by the company:

Please provide complete contact information for the individual responsible for this application:

Name Title

Address

Office Phone Number Contact Phone Number Email Address

I understand that inclusion on the Local Vendor Preference Registry is voluntary and not a guarantee of obtaining contracts with the City of Hartsville or with contractors proposing on City of Hartsville projects. I understand that contracts with the City of Hartsville are awarded in compliance with local, state and federal law as applicable. I acknowledge that a valid Certificate of Insurance, IRS Form W-9, and all proper licensing will be required to contract with the City of Hartsville. I further acknowledge responsibility for and accuracy of all information contained in this application and I agree to update the application as needed to keep the information accurate. I understand that failure to provide accurate information may result in removal from the registry, cancelation of contracts, voiding of proposals, and other penalties as may be applicable. I understand that inclusion on the registry will involve public disclosure of information contained herein and I agree to such disclosure by the City of Hartsville. I hereby also certify eligibility for the preference credits indicated above in compliance with the City of Hartsville Local Vendor Preference Ordinance.

Name Title Date

Local Vendor Preference - Product and Service Category Identification

(Circle all that apply)

Business Name

- | | | | |
|----|--|----|---|
| 1 | Accounting services | 46 | Environmental testing |
| 2 | Architectural & engineering services | 47 | Equipment and tools repairs and service |
| 3 | Art work & picture framing | 48 | Feed & seed |
| 4 | Asphalt products & services | 49 | Fingerprint & crime scene supplies |
| 5 | Audio visual, video, media & electronics equip | 50 | Fire systems, extinguishers |
| 6 | Automobile, truck & vehicle sales | 51 | First aid & safety products |
| 7 | Automobile, truck & vehicle repair & maintenance | 52 | Flags, banners, flagpoles, decorations, awards |
| 8 | Automotive glass & commercial glass | 53 | Floor Covering |
| 9 | Automotive parts | 54 | Florist, flowers |
| 10 | Automatic sprinklers | 55 | Forensics |
| 11 | Automotive & heavy duty parts | 56 | Forestry equipment, supplies & products |
| 12 | Bearings, power transmission | 57 | Framing |
| 13 | Biochemical equipment flow meters | 58 | Fruit baskets and plants |
| 14 | Biosolids/sludge disposal & lab analysis | 59 | Grading |
| 15 | Boots & shoes | 60 | Gutters |
| 16 | Building supplies | 61 | Hardware, tools |
| 17 | Business equipment & machines | 62 | HVAC installation & service |
| 18 | Business forms, & printed products | 63 | Industrial equipment |
| 19 | Calibration & maintenance of water plants | 64 | Insurance |
| 20 | Cameras | 65 | Irrigation/water features supplies and service |
| 21 | Catering | 66 | Janitorial supplies |
| 22 | Carpet cleaning | 67 | Landscaping, plants, garden supplies |
| 23 | Chemical analyzers | 68 | Legal services |
| 24 | Chemicals and cleaners | 69 | Medical services / supplies |
| 25 | Codification of ordinances, legal review | 70 | Motor & pump sales & service |
| 26 | Coffee | 71 | Office furniture / supplies / equipment |
| 27 | Communications equipment | 72 | Oil & greases |
| 28 | Compressors | 73 | Paper/party supplies |
| 29 | Computers-hardware/ software/service | 74 | Park, playground, athletic equipment |
| 30 | Concrete | 75 | Pavement marking |
| 31 | Construction | 76 | Plumbing |
| 32 | Construction residential rehab & remodeling | 77 | Police equipment, uniforms, fire & industrial |
| 33 | Construction equipment | 78 | Promotional items (logo, shirts, etc.) |
| 34 | Construction, water/sewer utilities | 79 | Refreshments |
| 35 | Copiers, fax | 80 | Safety equipment / traffic signs |
| 36 | Decals, signs, bumper stickers | 81 | Solid waste & environmental services |
| 37 | Demolition, abatement & grading | 82 | Street sweeper, parts & brooms, vacuum leaf loaders |
| 38 | Displays & exhibits | 83 | Traffic control, incl. signs, cones, barricades, hardware |
| 39 | Dump trucks | 84 | Tree service |
| 40 | Electrical equipment | 85 | Waste disposal liners |
| 41 | Electrical sales / service | 86 | Waste removal & disposal services |
| 42 | Electronics | 87 | Wastewater supplies, chemicals, flow meters |
| 43 | Elevator maintenance & repairs | 88 | Well repairs and service |
| 44 | EMS supplies & equipment | 89 | Other (Please supply): |
| 45 | Engineering supplies, survey equipment | | |

Return completed application to: City of Hartsville, Local Vendor Preference, PO Box 2497 Hartsville, SC 29551
Fax: 843-383-3040; email: sherry.griggs@hartsvillesc.gov

Subcontractor Contacts Form (use multiple copies as needed)

Page ___ of ___

Proposing Entity RFP Number/Description

Contact Documentation:

Subcontractor/Vendor name Contact name and phone number

Subcontractor/Vendor address

Work for which subcontractor/vendor was considered in relation to this RFP

Was the subcontractor/vendor used in this RFP? ___ Yes ___ No.

In Yes, please disclose the anticipated value of subcontractor contract \$ _____

If No, please explain why the subcontractor was not used:

Subcontractor/Vendor name Contact name and phone number

Subcontractor/Vendor address

Work for which subcontractor/vendor was considered in relation to this RFP

Was the subcontractor/vendor used in this RFP? ___ Yes ___ No.

In Yes, please disclose the anticipated value of subcontractor contract \$ _____

If No, please explain why the subcontractor was not used:

Subcontractor/Vendor name Contact name and phone number

Subcontractor/Vendor address

Work for which subcontractor/vendor was considered in relation to this RFP

Was the subcontractor/vendor used in this RFP? ___ Yes ___ No.

In Yes, please disclose the anticipated value of subcontractor contract \$ _____

If No, please explain why the subcontractor was not used: