

2014-2015  
CITY OF HARTSVILLE

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# BUDGET SUMMARY



## Introduction – City of Hartsville Budget

The City of Hartsville is governed by a seven member Council consisting of six members elected by districts and a Mayor elected at-large, all serving four year staggered terms ensuring no more than three members are up for election at one time. Operating under the Council-Manager form of government, the Council is the legislative branch, which sets and approves the code of laws that affects the quality of life for the citizens of Hartsville. They set the direction of the City through goals and objectives that are carried out by the City's professional staff. They adopt the City's annual operating and capital budgets. City Council conducts the city's business at a regular City Council meetings held on the second Tuesday of each month at 6:00pm. In addition, workshop meetings are scheduled for the first Tuesday of each month at 6:00pm with special meetings scheduled as needed. Meetings are held in the Council Chambers on the second floor of City Hall, and are open to the public. City Hall is an accessible facility.

The objective of the City Council is to provide the efficient, effective, and professional operation of City Government by increasing public awareness of our form of government, and our legislative and executive duties and processes.

# City of Hartsville Budget FY 2014-2015

The City of Hartsville's budget consists of various funds across a variety of functions. Below is a comprehensive summary of the City's budget for the fiscal year ending June 30, 2015

	Budget 2013-2014	Budget 2014-2015	Change	% Change
<b>Revenues:</b>				
General Fund	7,734,694	8,008,947	274,253	3.42%
Water Sewer Utility Fund	3,742,750	3,820,250	77,500	2.03%
Stormwater Utility Fund	185,000	185,000	-	0.00%
Sanitation Fund	1,161,700	1,180,300	18,600	1.58%
Infrastructure Fund	548,300	548,300	-	0.00%
Hospitality Fund	740,180	811,150	70,970	8.75%
Accomodations Fund	95,050	110,050	15,000	13.63%
Recreation Concessions Fund	105,000	70,000	(35,000)	-50.00%
Splash Pad Fund	47,500	128,927	81,427	63.16%
<b>Total Revenues</b>	<b>14,360,174</b>	<b>14,862,924</b>	<b>502,750</b>	<b>3.38%</b>
<b>Expenditures:</b>				
General Fund	7,734,694	8,008,947	274,253	3.42%
Water Sewer Utility Fund	3,742,750	3,820,250	77,500	2.03%
Stormwater Utility Fund	185,000	185,000	-	0.00%
Sanitation Fund	1,161,700	1,180,300	18,600	1.58%
Infrastructure Fund	314,359	548,300	233,941	42.67%
Hospitality Fund	740,180	811,150	70,970	8.75%
Accomodations Fund	95,050	110,050	15,000	13.63%
Recreation Concessions Fund	105,000	64,500	(40,500)	-62.79%
Splash Pad Fund	47,500	74,094	26,594	35.89%
<b>Total Expenditures</b>	<b>14,126,234</b>	<b>14,802,591</b>	<b>676,358</b>	<b>4.57%</b>

## General Fund, Revenues Budget FY 2014-2015

The City's General Fund receives revenues primarily from receipt of Property Taxes, Business Licenses, and State Funds. A summary of all General Fund Revenues budgeted for the fiscal year ended June 30, 2015 are below.

	Budget 2013-2014	Budget 2014-2015	Change	% Change
<b>Revenues:</b>				
Property Tax Revenues	2,615,500	2,654,000	38,500	1.45%
Payments in Lieu of Taxes	95,000	96,500	1,500	1.55%
Franchise Fees	758,000	697,500	(60,500)	-8.67%
Penalties & Interest - Tax	5,000	8,000	3,000	37.50%
Business Licenses	1,485,000	1,500,000	15,000	1.00%
Permits	117,257	80,700	(36,557)	-45.30%
Tax Revenues - State Treasurer	1,181,667	1,301,667	120,000	9.22%
Public Safety Fees	525,000	648,580	123,580	19.05%
Parks & Leisure Fees	107,300	98,500	(8,800)	-8.93%
Fines	95,000	90,000	(5,000)	-5.56%
Special Assessments	145,000	125,000	(20,000)	-16.00%
Investment Earnings	1,700	1,500	(200)	-13.33%
Rents	46,800	66,100	19,300	29.20%
Contributions & Donations	30,000	30,000	-	0.00%
Other Financing Sources	25,200	25,200	-	0.00%
Interfund Transfers In	451,270	530,700	79,430	14.97%
Sale of Assets Proceeds	50,000	55,000	5,000	9.09%
<b>Total Revenues</b>	<b>7,734,694</b>	<b>8,008,947</b>	<b>274,253</b>	<b>3.42%</b>

## General Fund, Expenditures Budget FY 2014-2015

The City's General Fund expenditures are used to fund various departments that serve the City's citizens. The City's current budget has salaries and benefits for 116 positions. A summary of the General Fund Salaries & Benefits Expenditures budgeted for the fiscal year ended June 30, 2015 are below.

	Budget 2013-2014	Budget 2014-2015	Change	% Change
<b>Salaries &amp; Benefits:</b>				
411 - Mayor & Council	71,710	78,138	6,428	8.23%
412 - Court Operations	91,044	99,837	8,793	8.81%
413 - City Manager	146,216	136,207	(10,009)	-7.35%
415 - Finance	152,968	174,567	21,599	12.37%
416 - Legal	75,000	75,000	-	0.00%
417 - Admin Svcs	141,132	143,249	2,117	1.48%
418 - Main Street	-	48,194	48,194	100.00%
419 - Planning	149,712	104,813	(44,899)	-42.84%
421 - Police	1,778,865	1,927,316	148,451	7.70%
422 - Fire	801,289	811,769	10,480	1.29%
423 - Victims Advocate	23,746	24,237	491	2.03%
424 - Building & Codes	85,934	177,363	91,429	51.55%
431 - Operations Maint	71,139	49,532	(21,607)	-43.62%
452 - Parks & Leisure	331,666	340,237	8,571	2.52%
453 - Streets & Grounds	396,379	427,622	31,243	7.31%
454 - Museum Operations	99,810	104,844	5,034	4.80%
<b>Total Salaries &amp; Benefits</b>	<b>4,416,610</b>	<b>4,722,925</b>	<b>306,315</b>	<b>6.49%</b>

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## General Fund Expenditures (continued), Budget FY 2014-2015

The largest General Fund departments are Police and Fire which account for 31% of the City's Other General Fund Expenditures. A summary of all Other General Fund Expenditures budgeted for the fiscal year ended June 30, 2015 are below.

	Budget 2013-2014	Budget 2014-2015	Change	% Change
<b>Other Expenditures:</b>				
410 - General & Admin	1,063,861	1,163,904	100,043	8.60%
411 - Mayor & Council	35,700	23,060	(12,640)	-54.81%
412 - Court Operations	7,600	6,350	(1,250)	-19.69%
413 - City Manager	31,900	27,250	(4,650)	-17.06%
414 - Information Technology	102,500	102,000	(500)	-0.49%
415 - Finance	25,600	23,100	(2,500)	-10.82%
416 - Legal	15,200	15,000	(200)	-1.33%
417 - Admin Svcs	45,250	36,268	(8,982)	-24.77%
418 - Main Street	-	-	-	0.00%
419 - Planning	23,900	16,050	(7,850)	-48.91%
421 - Police	635,188	504,525	(130,663)	-25.90%
422 - Fire	474,643	518,398	43,755	8.44%
423 - Victims Advocate	4,538	5,825	1,287	22.09%
424 - Building & Codes	65,000	65,000	-	0.00%
431 - Operations Maint	37,939	37,680	(259)	-0.69%
451 - Recreation Operations	68,500	66,100	(2,400)	-3.63%
452 - Parks & Leisure	260,606	280,890	20,284	7.22%
453 - Streets & Grounds	196,062	210,822	14,760	7.00%
454 - Museum Operations	14,448	13,900	(548)	-3.94%
495 - Cemetery Operations	114,350	108,650	(5,700)	-5.25%
496 - Airport Operations	95,300	61,250	(34,050)	-55.59%
Total Other Expenditures	3,318,085	3,286,022	(32,063)	-0.98%
Total Expenditures	7,734,694	8,008,947	274,252	3.42%

## Water/Sewer Fund, Budget FY 2014-2015

The Water Utility department is responsible for water production, water distribution, tap installations, meter maintenance, meter reading, account maintenance, and billing for water use. They also oversee the backflow prevention program and the cross connection program and maintain the water towers and wells.

The Sewer Utility department is responsible for wastewater treatment, wastewater collection, tap installations, meter maintenance, meter reading and account maintenance and billing.

The Water/Sewer Fund Budget includes salaries and benefits for 12 positions. A summary of all Water/Sewer Fund Revenue and Expenses budgeted for the fiscal year ended June 30, 2015 are below.

	2013-2014 Budget	2014-2015 Budget	Change	% Change
<b>Water/Sewer Fund Revenues</b>				
Water Revenues	1,786,500	1,861,000	74,500	4.00%
Sewer Revenues	1,863,000	1,861,000	(2,000)	-0.11%
Investment Earnings	750	750	-	0.00%
Rents	90,000	95,000	5,000	5.26%
Other Financing Sources	2,500	2,500	-	0.00%
<b>Total Revenues</b>	<b>3,742,750</b>	<b>3,820,250</b>	<b>77,500</b>	<b>2.03%</b>
<b>Salaries &amp; Benefits:</b>				
500 - Water	592,008	625,424	33,416	5.34%
600 - Sewer	320,652	359,445	38,793	10.79%
<b>Total Salaries &amp; Benefits</b>	<b>912,660</b>	<b>984,869</b>	<b>72,209</b>	<b>7.33%</b>
<b>Other Expenses:</b>				
500 - Water	1,422,414	1,250,455	(171,959)	-13.75%
600 - Sewer	1,407,677	1,584,926	177,249	11.18%
<b>Total Other Expenses</b>	<b>2,830,091</b>	<b>2,835,381</b>	<b>5,290</b>	<b>0.19%</b>
<b>Total Expenses</b>	<b>3,742,750</b>	<b>3,820,250</b>	<b>77,499</b>	<b>2.03%</b>
<b>Net Surplus (Deficit)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>

## Stormwater Fund, Budget FY 2014-2015

The Stormwater Utility Department is responsible for funding the operation, construction and maintenance of stormwater management devices, for stormwater system planning, and management.

The Stormwater Fund Budget includes salaries and benefits for 2 positions. A summary of all Stormwater Fund Revenue and Expenses budgeted for the fiscal year ended June 30, 2015 are below.

	Budget 2013-2014	Budget 2014-2015	Change	% Change
<b>Stormwater Fund Revenues</b>	185,000	185,000	-	0.00%
<b>Salaries &amp; Benefits</b>	86,606	86,716	110	0.13%
<b>Other Expenses</b>	98,394	98,284	(110)	-0.11%
Total Expenses	185,000	185,000	-	0.00%
<b><i>Net Surplus (Deficit)</i></b>	-	-	-	<b><i>0.00%</i></b>

## Sanitation Fund, Budget FY 2014-2015

The Sanitation department provides weekly residential roll cart and recycling collection services and various schedules of commercial solid waste and City wide yard debris collection services. They are also responsible for pest control spraying as deemed appropriate for seasonal demands.

The Sanitation Fund Budget includes salaries and benefits for 16 positions. A summary of all Sanitation Fund Revenue and Expenditures budgeted for the fiscal year ended June 30, 2015 are below.

	Budget 2013-2014	Budget 2014-2015	Change	% Change
<b>Sanitation Fund Revenues</b>	1,161,700	1,180,300	18,600	1.58%
<b>Salaries &amp; Benefits</b>	630,190	631,988	1,798	0.28%
<b>Other Expenditures</b>	531,510	548,312	16,802	3.06%
Total Expenditures	1,161,700	1,180,300	18,600	1.58%
<b><i>Net Surplus (Deficit)</i></b>	-	-	-	<b><i>0.00%</i></b>

## Infrastructure Park Fund (MCBP), Budget FY 2014-2015

The Infrastructure Park Fund was established in 2000 to account for the revenues and expenditures related to the creation of the Multi-County Business Park special tax district. The Fund collects revenues on the improvements of parcels within the park for the purpose of continued infrastructure improvement.

A summary of all Infrastructure Park Fund Revenue and Expenditures budgeted for the fiscal year ended June 30, 2015 are below.

	Budget 2013-2014	Budget 2014-2015	Change	% Change
<b>Infrastructure Park Fund Revenues</b>	548,300	548,300	-	0.00%
<b>Total Expenditures</b>	314,359	548,300	233,941	42.67%
<b><i>Net Surplus (Deficit)</i></b>	<b><i>233,941</i></b>	<b><i>-</i></b>	<b><i>(233,941)</i></b>	<b><i>0.00%</i></b>

# Hospitality Tax Fund, Accommodations Tax Fund, Budget FY 2014-2015

## Hospitality Tax Fund

The Hospitality Tax Fund is for the purpose of collecting the 2% tax levied on prepared foods and beverages sold within the City's local establishments. These revenues are spent to promote tourism within the City.

A summary of Hospitality Tax Fund Revenue and Expenditures budgeted for the fiscal year ended June 30, 2015 are below.

	Budget 2013-2014	Budget 2014-2015	Change	% Change
<b>Hospitality Tax Fund Revenues</b>	740,180	811,150	70,970	8.75%
<b>Total Expenditures</b>	740,180	811,150	70,970	8.75%
<b><i>Net Surplus (Deficit)</i></b>	-	-	-	<b>0.00%</b>

## Accommodations Tax Fund

The Accommodations Tax Fund is for the purpose of collecting the 3% tax levied on the rental of rooms within the City. These revenues are spent to promote tourism within the City.

A summary of Accommodations Tax Fund Revenue and Expenditures budgeted for the fiscal year ended June 30, 2015 are below.

	Budget 2013-2014	Budget 2014-2015	Change	% Change
<b>Accommodations Tax Fund</b>	95,050	110,050	15,000	13.63%
<b>Total Expenditures</b>	95,050	110,050	15,000	13.63%
<b><i>Net Surplus (Deficit)</i></b>	-	-	-	<b>0.00%</b>

# Recreation Concessions Fund, Splash Pad Fund Budget FY 2014-2015

## Recreation Concessions Fund

The Recreation Concessions Fund was established to account for the revenue and expenses related to the operations of concessions at the City’s recreation complex.

A summary of Recreation Concessions Fund Revenue and Expenses budgeted for the fiscal year ended June 30, 2015 are below.

	Budget 2013-2014	Budget 2014-2015	Change	% Change
<b>Rec Concessions Fund Revenues</b>	105,000	70,000	(35,000)	-50.00%
<b>Total Expenses</b>	105,000	64,500	(40,500)	-62.79%
<b><i>Net Surplus (Deficit)</i></b>	<b>-</b>	<b>5,500</b>	<b>5,500</b>	<b>0.00%</b>

## Splash Pad Fund

The Splash Pad Fund was established to account for the revenue and expenses related to the operations of City’s Splash Pad Water Park facility.

A summary of Splash Pad Fund Revenue and Expenses budgeted for the fiscal year ended June 30, 2015 are below.

	Budget 2013-2014	Budget 2014-2015	Change	% Change
<b>Splash Pad Fund</b>	47,500	128,927	81,427	63.16%
<b>Total Expenses</b>	47,500	74,094	26,594	35.89%
<b><i>Net Surplus (Deficit)</i></b>	<b>-</b>	<b>54,833</b>	<b>54,833</b>	<b>0.00%</b>