

City of Hartsville Christmas Tree Lighting

Friday, December 4, 2015 Performance Application

Local dance studios, choirs and other performance organizations are encouraged to participate in the City of Hartsville Christmas Tree Lighting ceremony, which will begin at 5:30 p.m. Friday, Dec. 4, 2015.

This application must be submitted no later than Nov. 13, 2015. Presentation lengths will be **no longer than 3 minutes apiece**. Dance studios may present two acts total. The total number of performances is capped at 10. Applications will be processed as they are received and it is anticipated that all available spaces will be filled **prior to the Nov 13 deadline**.

APPLICANT INFORMATION

Organization _____

Primary contact phone # _____ Organization phone number _____

Fax _____ Email _____

PRESENTATION INFORMATION Describe your presentation. Please be specific.

Please indicate the music that will accompany your presentation. Music must be approved by staff and must have a Christmas theme. Note that songs cannot be duplicated, and are available on a first-come, first-serve basis. Music must be pre-recorded, edited to the correct time length, and emailed in an MP3 format to the below email address.

Title _____

Composer _____

Number of performers participating in your production _____

Authorized representative (print or type) _____

Signature _____ Date _____

Feature presentation applications are reviewed prior to acceptance.

Return form to:

City of Hartsville, Attn: Shannon Morrison · PO Drawer 2497 · Hartsville, SC 29551
Phone 843.383.3015 Fax 843.339.2869 · shannon.morrison@hartsvillesc.gov

2015 City of Hartsville Christmas Tree Lighting Performance Release

Please read and sign below:

- All decisions on the program of appearances made by staff are final.
- Each organization is responsible for having a representative *briefly* introduce the group.
- Anyone with an unprofessional attitude will be asked to leave.
- The event will start on time. All groups should be at Burry Park no later than 5 p.m.
- Everyone affiliated with the City of Hartsville Christmas Tree Lighting including the Director, Staff, all volunteers, and others associated with this event are not responsible for any injury, lost items, or damages occurring before, during, or after the event. Therefore, they cannot be held liable for any of the above.

I have read the rules and understand them completely. With my signature I agree to comply to all herein. I further understand that if I fail to comply with all of the guidelines and rules for participation that my entry will be removed from the event.

I also understand and recognize the risk of physical injury inherent in participating in live performances and I am willing to assume those risks. I agree not to hold the City of Hartsville, or any team member, volunteer, or sponsor of the event responsible for any accidents, losses, or illnesses sustained or contracted by my participants or myself while attending or participating in any activity associated with the City of Hartsville Christmas Tree Lighting. I agree to follow all rules, regulations, and guidelines set by the City of Hartsville along with having a positive attitude, ethical behavior, so that the show will run smoothly and professionally. I fully agree that by not adhering to any or all of the above will cause me, my participants, and/or our unit to be removed from the event.

I also agree that I am fully responsible for my entire entry, for any action taken or caused by participants in my entry.

Authorized Representative (please print) _____

Signature _____ Date _____

Applications are reviewed prior to acceptance.

Entries not in full compliance with the policy and guidelines of the parade will not be accepted.

Return form to:

City of Hartsville, Attn: Shannon Morrison · PO Drawer 2497 · Hartsville, SC 29551

Phone 843.383.3015 Fax 843.339.2869 · shannon.morrison@hartsvillesc.gov