City of Hartsville

Finance Department

PO Drawer 2467

Hartsville SC 29551

(843) 383-3015

(843) 383-3040 fax



## Utility Disconnection Form

|  |
| --- |
| Applicant Information |
| |  |  |  |  | | --- | --- | --- | --- | | Account Number: |  | Date: |  | |
| |  |  |  |  |  | | --- | --- | --- | --- | --- | | Customer Name: |  |  |  |  |   Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Customer Service Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Mailing address for final bill:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Disconnection Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Time: 11AM-12PM 4PM-5PM  Additional Comments:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| |  |  | | --- | --- | |  |  | | Signature | Date | |
|  |
| OPTIONS |
|  |

Email options:

[Aceyleen.davis@hartsvillesc.gov](mailto:Aceyleen.davis@hartsvillesc.gov)

[Marguerite.miles@hartsvillesc.gov](mailto:Marguerite.miles@hartsvillesc.gov)

Mail To:

City of Hartsville

Finance Department

PO Drawer 2467

Hartsville SC 29551

Fax To:

(843) 383-3040

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| --- |
| Office Use |
|  |
| |  |  | | --- | --- | |  |  | | Finance Department Representative Signature | Date received | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| |  |  | | --- | --- | |  |  | | Finance Department Representative Signature | Date of completion | |