

**The City of Hartsville
Grant Funding Application**



Organization Name: _____

Project Name: _____

Contact Name: _____ Phone: _____

Contact Address: _____

Money Requested: _____

Project Info: _____

Project description: Project category(SelectOne):

Advertising and promotion of tourism to develop and increase tourist attendance through the generation of publicity,
Promotion of the arts and cultural events.
Construction , maintenance and operation of facilities for civic and cultural activities.
Criminal justice system,law enforcement, fire protection , solid waste collections and health facilities when required to serve
tourist and tourist facilities. This is based on the estimated percentage of costs directly attributed to tourists.
Public facilities such as restrooms, dressing rooms, parks, and parking lots.
Tourist shuttle transportation .
Control and repair of waterfront erosion.
Operating visitor information centers.
Other

Project Attendance:

Record numbers in the table below, as requested by The Tourism Expenditure Review Committee.

Numbers are to reflect attendance and funds received for projects for current and previous years.

	Previous Year	Estimate for current year
Total budget of event/project		
Amount funded by City grants		n/a
Amount funded by grants from all sources		
Total attendance		
Total tourists*		

* Tourists are generally defined as those who travel at least 50 miles to attend; however, the Committee considers

every project/event on a case by case basis.

Previous Funding Requirements

A detailed report outlining the previous Grant rewards must be turned in to the Finance Department at City Hall by **May 1st** explaining how the money was spent, completion of the project, attendance, financial report, etc. If this requirement is not completed or not turned in by the due date, the City of Hartsville has the right to audit the Grantee's books or at the Grantor's expense to appoint an independent certified public accountant to conduct such an audit, should questions concerning the eligibility of the Grantee's use of the funds awarded by City Council.

Attach the following:

(If the following items are not attached to the application - the application will not be considered for funding - the application will be denied)

Program details

Goals and Objectives

Program Strategy

Detailed event budget

IRS 501 (C or 3) or 501 (D) certification letter and current SC Secretary of State charity registration letter

******Only complete the following questions in the box if funded by the City A-Tax last year.******

******Project Completion (If funded last year):******

Were you able to complete the project as stated in your application?

******Project success:******

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.)

Organization signature:

Provide signature of official within organization, verifying accuracy of above statements

Name

Title

Signature

Date

All applications must be filled out completely and accurately
to be considered for funding.



