

2018-2019



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# BUDGET SUMMARY



## Introduction – City of Hartsville Budget

The City of Hartsville is governed by a seven member Council consisting of six members elected by districts and a Mayor elected at-large, all serving four year staggered terms ensuring no more than three members are up for election at one time. Operating under the Council-Manager form of government, the Council is the legislative branch, which sets and approves the code of laws that affects the quality of life for the citizens of Hartsville. They set the direction of the City through goals and objectives that are carried out by the City's professional staff. They adopt the City's annual operating and capital budgets. City Council conducts the city's business at a regular City Council meetings held on the second Tuesday of each month at 5:30pm. In addition, workshop meetings are scheduled for the first Tuesday of each month at 5:30pm with special meetings scheduled as needed. Meetings are held in the Council Chambers on the second floor of City Hall, and are open to the public. City Hall is an accessible facility.

The objective of the City Council is to provide the efficient, effective, and professional operation of City Government by increasing public awareness of our form of government, and our legislative and executive duties and processes.

# City of Hartsville Budget FY 2018-2019

The City of Hartsville's budget consists of various funds across a variety of functions. Below is a comprehensive summary of the City's budget for the fiscal year ending June 30, 2019.

	Budget 2017-2018	Budget 2018-2019	Change	% Change
<b>Revenues:</b>				
General Fund	9,950,207	10,029,797	79,589	0.80%
Debt Service Fund	165,000	165,000	-	0.00%
Water Sewer Utility Fund	3,976,500	6,443,857	2,467,357	62.05%
Stormwater Utility Fund	168,756	106,255	-62,501	-37.04%
Sanitation Fund	1,437,000	1,344,800	-92,200	-6.42%
Infrastructure Fund	654,000	520,500	-133,500	-20.41%
Hospitality Fund	994,500	995,100	600	0.06%
Accommodations Fund	185,000	185,000	-	0.00%
Recreation Concessions Fund	83,000	105,000	22,000	26.51%
Splash Pad Fund	147,000	-	-147,000	-100.00%
<b>Total Revenues</b>	<b>17,760,963</b>	<b>19,895,309</b>	<b>2,134,346</b>	<b>12.02%</b>
<b>Expenditures:</b>				
General Fund	9,950,207	10,029,797	79,589	0.80%
Debt Service	164,549	164,621	72	0.04%
Water Sewer Utility Fund	4,057,644	6,011,793	1,954,149	48.16%
Stormwater Utility Fund	168,756	105,797	-62,959	-37.31%
Sanitation Fund	1,422,309	1,340,316	-81,994	-5.76%
Infrastructure Fund	554,000	520,500	-33,500	-6.05%
Hospitality Fund	994,500	995,100	600	0.06%
Accommodations Fund	185,000	185,000	-	0.00%
Recreation Concessions Fund	62,000	105,000	43,000	69.35%
Splash Pad Fund	84,500	-	-84,500	-100.00%
<b>Total Expenditures</b>	<b>17,643,466</b>	<b>19,457,924</b>	<b>1,814,459</b>	<b>10.28%</b>

## General Fund, Revenues Budget FY 2018-2019

The City's General Fund receives revenues primarily from receipt of Property Taxes, Business Licenses, and State Funds. A summary of all General Fund Revenues budgeted for the fiscal year ended June 30, 2019 are below.

	Budget 2017-2018	Budget 2018-2019	Change	% Change
<b>Revenues:</b>				
Property Tax Revenues	2,845,000	2,936,000	91,000	3.20%
Payments in Lieu of Taxes	100,000	90,000	-10,000	-10.00%
Franchise Fees	698,000	638,500	-59,500	-8.52%
Penalties & Interest - Tax	25,000	30,000	5,000	20.00%
Business Licenses	1,615,000	1,699,600	84,600	5.24%
Permits	55,950	78,700	22,750	40.66%
Tax Revenues - State Treasurer	1,441,667	1,566,157	124,490	8.64%
Public Safety Fees	805,000	790,100	-14,900	-1.85%
Parks & Leisure Fees	20,000	21,500	1,500	7.50%
Fines	122,500	140,000	17,500	14.29%
Special Assessments	125,000	115,000	-10,000	-8.00%
Investment Earnings	-	-	-	0.00%
Rents	33,600	30,600	-3,000	-8.93%
Contributions & Donations	72,000	72,000	-	0.00%
Other Financing Sources	25,200	185,200	160,000	634.92%
Interfund Transfers In	1,696,290	1,621,440	-74,851	-4.41%
Sale of Assets Proceeds	270,000	15,000	-255,000	-94.44%
<b>Total Revenues</b>	<b>9,950,207</b>	<b>10,029,797</b>	<b>79,589</b>	<b>0.80%</b>

## General Fund, Expenditures Budget FY 2018-2019

The City's General Fund expenditures are used to fund various departments that serve the City's citizens. The City's current budget has salaries and benefits for 103 positions. A summary of the General Fund Salaries & Benefits Expenditures budgeted for the fiscal year ended June 30, 2019 are below.

	Budget 2017-2018	Budget 2018-2019	Change	%Change
<b>Salaries &amp; Benefits:</b>				
410 - General & Administrative	60,000	70,000	10,000	16.67%
411 - Mayor & Council	168,039	172,737	4,698	2.80%
412 - Court Operations	174,649	186,942	12,293	7.04%
413 - City Manager	278,171	310,975	32,804	11.79%
415 - Finance	370,719	354,392	-16,327	-4.40%
417 - Admin Services	133,353	143,515	10,162	7.62%
418 - Main Street	52,465	54,592	2,127	4.05%
419 - Business Navigator	227,583	372,383	144,800	63.63%
421 - Police	2,244,487	2,376,453	131,965	5.88%
422 - Fire	991,412	1,027,121	35,710	3.60%
423 - Victims Advocate	24,342	38,313	13,971	57.39%
426 - Marketing/Communications	103,927	124,984	21,057	20.26%
431 - Operations Maintenance	52,275	52,746	471	0.90%
452 - Parks & Leisure	438,485	401,852	-36,633	-8.35%
453 - Streets & Grounds	478,238	512,522	34,284	7.17%
454 - Museum Operations	116,231	119,968	3,736	3.21%
<b>Total Salaries &amp; Benefits</b>	<b>5,914,378</b>	<b>6,319,495</b>	<b>405,118</b>	<b>6.85%</b>

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## General Fund Expenditures (continued), Budget FY 2018-2019

The largest General Fund departments are Police and Fire which account for 45.48% of the City's Other General Fund Expenditures. A summary of all Other General Fund Expenditures budgeted for the fiscal year ended June 30, 2019 are below.

	Budget 2017-2018	Budget 2018-2019	Change	% Change
<b>Other Expenditures:</b>				
410 - General & Admin	1,342,257	1,139,471	-202,786	-15.11%
411 - Mayor & Council	33,900	34,000	100	0.29%
412 - Court Operations	8,980	9,580	600	6.68%
413 - City Manager	19,450	19,900	450	2.31%
414 - Information Technology	240,000	240,000	-	0.00%
415 - Finance	26,300	26,675	375	1.43%
416 - Legal	75,000	75,000	-	0.00%
417 - Admin Services	32,970	40,925	7,955	24.13%
418 - Main Street	2,200	1,850	-350	-15.91%
419 - Business Navigator	94,078	86,202	-7,876	-8.37%
421 - Police	744,723	562,724	-181,999	-24.44%
422 - Fire	538,347	594,808	56,461	10.49%
423 - Victims Advocate	4,690	6,270	1,580	33.69%
426 - Marketing/Communications	43,754	37,654	-6,100	-13.94%
431 - Operations Maintenance	17,420	18,170	750	4.31%
452 - Parks & Leisure	317,992	326,589	8,598	2.70%
453 - Streets & Grounds	250,954	259,483	8,529	3.40%
454 - Museum Operations	16,400	15,850	-550	-3.35%
495 - Cemetery Operations	105,865	104,400	-1,465	-1.38%
496 - Airport Operations	120,550	110,750	-9,800	-8.13%
Total Other Expenditures	4,035,830	3,710,301	-325,528	-8.07%
Total Expenditures	9,950,207	10,029,797	79,589	0.80%

## Debt Service Fund, Budget FY 2018-2019

The Debt Service Fund hold the revenue generated from the debt service millage and service the City's General Obligation debt. The 2018-2019 debt service millage rate is 137.96 mils.

	2017-2018 Budget	2018-2019 Budget	Change	% Change
Debt Service Fund Revenues	165,000	165,000	-	0.00%
Total Debt Service Expenditures	164,549	164,621	72	0.04%
<b><i>Net Surplus (Deficit)</i></b>	<b><i>451</i></b>	<b><i>379</i></b>	<b><i>-72</i></b>	<b><i>-15.93%</i></b>

## Water/Sewer/Waterpark Fund, Budget FY 2018-2019

The Water Utility department is responsible for water production, water distribution, tap installations, meter maintenance, meter reading, account maintenance, and billing for water use. They also oversee the backflow prevention program and the cross connection program and maintain the water towers and wells. The Sewer Utility department is responsible for wastewater treatment, wastewater collection, tap installations, meter maintenance, meter reading and account maintenance and billing. The Waterpark department is responsible for Neptune Island Waterpark, which features a lazy river, waterslides, wave pool, and splash pad. It is operational from May through September and has a capacity of 1,296 people. Neptune Island Waterpark opened in June 2018.

The Water/Sewer/Waterpark Fund Budget includes salaries and benefits for 12 positions. In addition, the waterpark includes temporary personnel of approximately 135 positions. A summary of all Water/Sewer/Waterpark Fund Revenue and Expenses budgeted for the fiscal year ended June 30, 2019 are below.

	2017-2018 Budget	2018-2019 Budget	Change	%
<b>Water/Sewer Fund Revenues</b>				
Water Revenues	2,091,000	2,186,059	95,059	4.55%
Sewer Revenues	1,760,000	2,321,198	561,198	31.89%
Investment Earnings	500	-	-500	-100.00%
Rents	125,000	125,000	-	0.00%
Waterpark Revenues	-	1,811,600	1,811,600	100.00%
Other Financing Sources	-	-	-	0.00%
Total Revenues	3,976,500	6,443,857	2,467,357	62.05%
<b>Salaries &amp; Benefits:</b>				
500 – Water	373,170	379,123	5,953	1.60%
600 – Sewer	222,488	240,882	18,394	8.27%
900 – Waterpark	-	235,860	235,860	100.00%
Total Salaries & Benefits	595,657	855,865	24,348	4.09%
<b>Other Expenses:</b>				
500 – Water	1,609,531	1,606,146	-3,385	-0.21%
600 – Sewer	1,852,457	1,974,043	121,586	6.56%
900 – Waterpark	-	1,575,740	1,575,740	100.00%
Total Other Expenditures	3,461,987	5,155,928	118,201	3.41%
Total Expenditures	4,057,644	6,011,793	1,954,149	48.16%
<b>Net Surplus (Deficit)</b>	<b>-81,144</b>	<b>513,208</b>	<b>440,208</b>	<b>632%</b>



## Stormwater Fund, Budget FY 2018-2019

The Stormwater Utility Department is responsible for funding the operation, construction and maintenance of stormwater management devices, for stormwater system planning, and management.

The Stormwater Fund Budget includes salaries and benefits for 1 position. A summary of all Stormwater Fund Revenue and Expenses budgeted for the fiscal year ended June 30, 2019 are below.

	Budget 2017-2018	Budget 2018-2019	Change	% Change
<b>Stormwater Fund Revenues</b>	168,756	106,255	-62,501	-37.04%
<b>Salaries &amp; Benefits</b>	134,906	71,647	-63,259	-46.89%
<b>Other Expenditures</b>	33,850	34,150	300	0.89%
Total Expenditures	168,756	105,797	-62,959	-37.31%
<b><i>Net Surplus (Deficit)</i></b>	<b>-</b>	<b>459</b>	<b>459</b>	<b>0.00%</b>

## Sanitation Fund, Budget FY 2018-2019

The Sanitation department provides weekly residential roll cart and recycling collection services and various schedules of commercial solid waste and City wide yard debris collection services. They are also responsible for pest control spraying as deemed appropriate for seasonal demands.

The Sanitation Fund Budget includes salaries and benefits for 15 positions. A summary of all Sanitation Fund Revenue and Expenditures budgeted for the fiscal year ended June 30, 2019 are below.

	Budget 2017-2018	Budget 2018-2019	Change	% Change
<b>Sanitation Fund Revenues</b>	1,437,000	1,344,800	-92,200	-6.42%
<b>Salaries &amp; Benefits</b>	678,225	714,238	36,013	5.31%
<b>Other Expenditures</b>	744,084	626,078	-118,006	-15.86%
Total Expenditures	1,422,309	1,340,316	-81,993	-5.76%
<b><i>Net Surplus (Deficit)</i></b>	<b><i>14,691</i></b>	<b><i>4,484</i></b>	<b><i>-10,207</i></b>	<b><i>-69.48%</i></b>

## Infrastructure Park Fund (MCBP), Budget FY 2018-2019

The Infrastructure Park Fund was established in 2000 to account for the revenues and expenditures related to the creation of the Multi-County Business Park special tax district. The Fund collects revenues on the improvements of parcels within the park for the purpose of continued infrastructure improvement.

A summary of all Infrastructure Park Fund Revenue and Expenditures budgeted for the fiscal year ended June 30, 2019 are below.

	Budget 2017-2018	Budget 2018-2019	Change	% Change
<b>Infrastructure Park Fund Revenues</b>	654,000	520,500	-133,500	-20.41%
<b>Total Expenditures</b>	554,000	520,500	-23,500	-4.24%
<b><i>Net Surplus (Deficit)</i></b>	<b><i>100,000</i></b>	<b><i>0</i></b>	<b><i>-100,000</i></b>	<b><i>-100%</i></b>

# Hospitality Tax Fund, Accommodations Tax Fund, Budget FY 2018-2019

## Hospitality Tax Fund

The Hospitality Tax Fund is for the purpose of collecting the 2% tax levied on prepared foods and beverages sold within the City's local establishments. These revenues are spent to promote tourism within the City.

A summary of Hospitality Tax Fund Revenue and Expenditures budgeted for the fiscal year ended June 30, 2019 are below.

	Budget 2017-2018	Budget 2018-2019	Change	% Change
<b>Hospitality Tax Fund Revenues</b>	994,500	995,100	600	0.06%
<b>Total Expenditures</b>	994,500	995,100	600	0.06%
<b><i>Net Surplus (Deficit)</i></b>	-	-	-	<b>0.00%</b>

## Accommodations Tax Fund

The Accommodations Tax Fund is for the purpose of collecting the 3% tax levied on the rental of rooms within the City. These revenues are spent to promote tourism within the City.

A summary of Accommodations Tax Fund Revenue and Expenditures budgeted for the fiscal year ended June 30, 2019 are below.

	Budget 2017-2018	Budget 2018-2019	Change	% Change
<b>Accommodations Tax Fund</b>	185,000	185,000	-	0.00%
<b>Total Expenditures</b>	185,000	185,000	-	0.00%
<b><i>Net Surplus (Deficit)</i></b>	-	-	-	-

# Recreation Concessions Fund

## Budget FY 2018-2019

### Recreation Concessions Fund

The Recreation Concessions Fund was established to account for the revenue and expenses related to the operations of concessions at the City's recreation complex.

A summary of Recreation Concessions Fund Revenue and Expenses budgeted for the fiscal year ended June 30, 2019 are below.

	Budget 2017-2018	Budget 2018-2019	Change	% Change
<b>Rec Concessions Fund Revenues</b>	83,000	105,000	22,000	26.51%
<b>Total Expenditures</b>	62,000	92,000	30,000	48.39%
<b><i>Net Surplus (Deficit)</i></b>	<b><i>21,000</i></b>	<b><i>13,000</i></b>	<b><i>-8,000</i></b>	<b><i>-38.10%</i></b>

### Splash Pad Fund

There is no longer a Splash Pad Fund budget established due to the creation of the Waterpark Fund Budget.

	Budget 2017-2018	Budget 2018-2019	Change	% Change
<b>Splash Pad Fund</b>	147,000	-	-147,000	-100.00%
<b>Salaries &amp; Benefits</b>	51,000	-	-	0.00%
<b>Other Expenditures</b>	33,500	-	-	0.00%
<b>Total Expenditures</b>	84,500	-	-	0.00%
<b><i>Net Surplus (Deficit)</i></b>	<b><i>62,500</i></b>	<b><i>-</i></b>	<b><i>-62,500</i></b>	<b><i>-100%</i></b>