



**COST OF PROJECT:** \_\_\_\_\_

**START DATE:** \_\_\_\_\_

**END DATE:** \_\_\_\_\_

**BUILDING PERMIT APPLICATION**

**All applicable blanks must be completed before a building permit can be issued.**

**TODAY'S DATE:** \_\_\_\_\_ **COMMERCIAL/RESIDENTIAL:** \_\_\_\_\_

**Company Information that is performing the work**

Company Name: \_\_\_\_\_

Owner's Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Street Address (if different from mailing): \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

SC Contractor's License #: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

City of Hartsville Business License #: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

**Owner Information (where work is being performed)**

Owner's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

**NATURE OF WORK: check one**

- New Building
- Addition
- Electrical
- Plumbing
- Mechanical
- Gas
- Demolition
- Renovation

Square Footage: \_\_\_\_\_

**Occupancy Type:** \_\_\_\_\_

**Tax Map #:** \_\_\_\_\_

**Description of work being performed:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I certify that the information stated on the subcontractors list is accurate and that all work will be performed by State licensed and local licensed contractors.

1. WORK THAT REQUIRES A BUILDING PERMIT CAN NOT START UNTIL PERMIT CARD IS POSTED IN A VISIBLE LOCATION.
2. PERMIT IS VOID IF WORK IS NOT STARTED IN SIX (6) MONTHS FROM ISSUANCE.
3. ALL BUILDING CODES MUST BE FOLLOWED AT ALL TIMES. INSPECTIONS MUST BE CALLED FOR BEFORE MOVING TO NEXT PROJECT.
4. USING UNLICENSED SUBCONTRACTORS MAY PREVENT YOU FROM BEING ELIGIBLE FOR INSPECTIONS AND OR A CERTIFICATE OF OCCUPANCY.

\_\_\_\_\_  
**Signature of Contractor**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
City of Hartsville Business Navigator Representative

\_\_\_\_\_  
Date